



POSITION TITLE	Professor, Collegiate Experience
EMPLOYMENT STATUS	Temporary, Summer 2020
TIME FRAME	June 29 through July 31
LOCATION	Remote/ Virtual

New Jersey SEEDS is a privately funded, statewide, nonprofit organization dedicated to providing educational opportunities to academically talented, financially limited students. New Jersey SEEDS works with competitive, primarily independent, secondary schools to provide opportunities for highly motivated, academically qualified, and economically disadvantaged students.

The College Scholars Program was announced in April 2015 as an immersion experience designed to reach three times as many students in a wider geographic area than SEEDS' existing high school academic initiative. College Scholars participate in academic classes each Saturday during the spring of students' eleventh-grade year, and throughout the twelfth-grade. In addition, students take part in a three-week residential session during the summer before their senior year in high school. Throughout the 17-month program, College Scholars receive intensive academic, college application, and social supports so that they can be accepted to and succeed in highly competitive colleges and universities.

POSITIONS

We are currently seeking professors for the following subjects:

- **English** – with a focus on completing the personal statement for college admissions

Must have teaching experience with high school and/or first and second-year college-aged students; Teaching certification is not required.

PRIMARY RESPONSIBILITIES

- Teach subject area according to curriculum guidelines specified by NJ SEEDS virtually using online platforms like Zoom and Canvas
- Teach two (2) sections of about 22 students per class Monday – Friday
- Hold office hours during consultation period 2-3 times per week
- Maintain ongoing curriculum evaluation and development to meet needs of students
- Meet regularly with Dean of Studies to discuss student progress and curriculum

EXPERIENCE AND SKILLS

- Expert level mastery of subject area
- Expert level written and oral skills
- Strong proficiency in remote instruction and technology
- Teaching experience in a rigorous academic environment, including work with highly capable students

- Demonstrated talent in the instruction of students with varied learning styles and levels of mastery

ADDITIONAL EXPECTATIONS:

- Review, correct and comment upon written assignments, exams and projects
- Attend faculty meetings as scheduled by the Dean of Studies
- Additional duties as needed

STIPEND:

- \$3,000

DEADLINE: June 26

Those interested in applying for a teaching position should send a cover letter and resume to Imani K. Gilliam, Director of Programs at igilliam@njseeds.org.