ABOUT THE ROLE
As an After-School Teaching Assistant you will guide the success of middle school students by supporting them through the fall of their 7th and 8th grade years, at one of our 3 middle school sites in Manhattan, Brooklyn, or the Bronx. BTNY will hire three Teaching Assistants for each of the following 3 site locations:

- **Bronx Site:** Aquinas High School (685 E 182nd St, The Bronx, NY 10457)
- **Brooklyn Site:** Liberty Avenue Middle School (350 Linwood Street, Brooklyn, NY 11208)
- **Manhattan Site:** The Town School (540 East 76th Street, New York, NY 10021)

Your responsibilities will include:

- Teaching pre-written curriculum to 7th and 8th grade in the following topics: Writing, Debate, Civics, and High School Options
- Conducting weekly check-ins with your Program Manager
- Work onsite twice per week with a cohort of Tutors and a Program Assistant
- Offsite grading student output and tracking student performance
- Complete training, observations, and professional development during the fellowship
- Other duties based on the BTNY site at which you are assigned

WE'RE LOOKING FOR SOMEONE WHO…
- Can demonstrate experience and results with similar responsibilities to those listed above
- Is passionate about forming relationships with students
- Can commit to the entire Fall 2020 term (early October to mid-December)
- Is confident with MS Office (Word, Excel, and PowerPoint in particular), Google Drive, and comfortable learning new systems
- Demonstrates excellence in BTNY’s Core Values, and practices:
  - Efficiency: Produces significant output with minimal wasted effort
  - Prioritization: Balances tasks and makes the right judgment call
  - Critical and Reflective Thinking: Draws insightful conclusions from data and feedback
  - Attention to Detail: Identifies the important details, ensuring they do not slip through the cracks or deraile project
  - Effective Communication: Speaks and writes clearly and articulately, adjusts for audience as appropriate
  - Leadership and Ownership: Understands their role as a leader on any project and team, resulting in successful outcomes regardless of their title or role using a “whatever it takes” attitude

BREAKTHROUGH POINTS IF YOU…
- Are a Breakthrough Alum
- Have taught or worked at a Breakthrough site previously

TENTATIVE CALENDAR…
- **Teaching Assistant Training:** Saturday, October 3rd (BTNY Office)
- **Start Date:** Monday, October 5th
- **Programming Dates**
  - Mondays and Wednesdays from 4:00 to 7:00PM
  - Programming begins October 2nd and ends December 11th
- **Between Programming Dates**
  - Check in’s with your Program Manager to review curriculum and receive feedback
  - Grading and tracking student work
- **2 Professional Development Sessions with Program Manager** ([dates agreed upon by TA and Program Manager](#))

COMPENSATION

BTNY strongly believes in selecting the top, qualified candidates. After-School Teaching Assistants will be compensated at a rate of $15/hour.

Finally, working at BTNY gives you the opportunity to work with an AMAZING team, to build skills as a non-profit professional, to work in an environment with plenty of growth opportunities, and to make breakthroughs happen for NYC students.

TO APPLY

Complete our online application at [tinyurl.com/BTNYTAFall2020](http://tinyurl.com/BTNYTAFall2020) by **Sunday, July 5th at 11:59PM**.

If you have any questions, please email [seasonal@btny.org](mailto:seasonal@btny.org)

Breakthrough New York is an equal opportunity employer. We encourage applicants who represent the communities we serve.