



Job Description for Lead Teachers

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Position Description

Lead Teachers (LT) teach core academic classes (Math, Science, Humanities, Issues and Choices) and are responsible for leading afternoon activities, and writing student evaluations at the end of the summer. LTs help to ensure that the Core Values (CORE) of Community, Opportunity, Respect and High Expectations are brought to life for students and fellow staff members. LTs are challenged to deliver curriculum that is hands on, relevant and interesting to youth, and that builds skills necessary for success in middle and high school. LTs also provide guidance and support for Teaching Assistants and Interns as they explore what it is like to be an educator. This is a six-week position; one week of training and five weeks teaching the middle school students (June 18th – July 27th). Math and Issues & Choices teachers may also be asked to attend training sessions the week of June 11th at the Aim High Central Office in San Francisco.

Duties and Responsibilities

- LTs lead morning academic core classes with the aid of a Teaching Intern or Assistant. The LT is responsible for lesson planning and implementation, classroom management and creating an effective team teaching environment with the other TI or TA.
- LTs co-lead advising groups, working to create a positive environment for sharing issues during the five-week program.
- LTs assist and lead afternoon activities and sports offerings. This includes planning, leading and securing materials needed to run these activities.
- LTs are required to attend all first week faculty training, after school faculty meetings and special evening events.

Qualifications

- Prior teaching experiences, responsible, diligent and conscientious, good leadership and communication skills.

Compensation, Dates and Hours

- LTs receive a competitive salary for the summer. Salary commensurate with experience.
- LT positions are full time for the six weeks of the program. LTs are expected to work during the program hours of 7:45 to 3:30, plus after school faculty meetings and special events.